

**Proposal to create Management Support Group
for
Programme for Integrated Production of Pulses in Rainfed Areas &
National Vegetable Initiative in Urban Clusters
in
Small Farmers' Agribusiness Consortium**

Eligibility and bidding process

The following are eligible to apply for empanelment to support this project:

1. Any public sector or private sector institution
2. Any individual with the requisite qualifications based in New Delhi/NCR

Provided that **in the case of institutions:**

1. The institution has completed at least 5 years of functioning (financial years) as on 1st April 2011.
2. There are audited financial reports of the last 4 years available (i.e. upto financial year ending 31st March 2010) and provided that the annual turnover in the last year is not less than Rs. 10.00 crore.
3. The institution has direct experience of providing agriculture related technical and consultancy services in India as well as substantial knowledge and experience of agriculture related livelihood issues, including technology, marketing, training etc.
4. It has on its rolls experienced staff/consultants with direct experience of agriculture related services.
5. The institution is not black-listed by any Central or State agency.
6. It is in compliance of all necessary laws and statutes on the date of application.

No documentation is required to be submitted at this stage. An application on institutional letterhead covering the above points will suffice. Documents will be checked later for short listed institutions.

For individual consultants, the requirement is to submit a detailed CV in their area of expertise, mentioning clearly their qualifications, professional experience, projects that they have been associated with, publications etc. plus 2 references (with their phone nos. and e-mail IDs). Areas of expertise for which consultants are being sought include project management, agronomy (horticulture and pulses), monitoring and evaluation (MIS), baseline survey etc.

ALL APPLICANTS MUST BE COMPUTER LITERATE (MS OFFICE SUITE) AND POSSESS A LAPTOP COMPUTER WITH MOBILE E-MAIL CONNECTIVITY.

Bid methodology

Individual applicants will send CVs with a covering letter, giving full contact details, indicating their expected per month fees (inclusive of all taxes) and date of availability. No transport or other allowances are admissible.

Please note that the project period is from 1st June 2011 till 31 March 2012.

For institutions/companies, the bidding process will follow the two envelope system. First envelope marked **TECHNICAL PROFILE** in bold letters will contain detailed institutional profile, experience, area of operation, capacity, technical expertise, etc.

The second envelope marked **FINANCIAL BID** in bold letters will give the detailed financial bid for supporting the MSG. The financial bid must include all expenses, provide fullest possible details and include all taxes.