

## Small Farmers' Agri-Business Consortium

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No.SFAC /1-2/31/2023-G.A.

Dated:19/03/2024

### VACANCY NOTICE

SFAC is an autonomous body registered under the Societies Registration Act, 1860. SFAC is a pioneer organisation focusing on promotion of agribusiness through aggregation of small and marginal farmers since 2011. SFAC is implementing various schemes like Central Sector Scheme for Formation and Promotion of 10,000 FPOs, e-National Agriculture Market, Fund Manager for Price Stabilizing Fund (PSF) etc, National Bee Keeping & Honey Mission, FFPOs (PMMSY) etc.

2. SFAC invites applications from eligible candidates on contractual basis for the following positions for the e-NAM projects.

S.No	Position	Vacancy
1.	Team Leader	01
2.	IT Expert	01
3.	Project Manager	05
4.	Project Assistant	02

The details for the positions proposed are as under:-

1.	<b>Team Leader</b>	01 (One position)
	<b>Eligibility Conditions</b>	<b>Qualification:</b> Graduate in Agriculture/Horticulture/ Agri-Business with MBA/ PGDBM etc. <b>Desired:</b> MBA/ PGDBM in Agri-Business <b>Experience:</b> 15+ Years
	<b>Consolidated Remuneration (Rs. In Lacs/ Year)</b>	Upto 20-24 lakhs
	<b>Age Limit (upper)</b>	55 years as on last date of submission of application
	<b>Period of Contract</b>	One year (initially)* and extendable
2.	<b>IT Expert</b>	01 (One position)
	<b>Eligibility Conditions</b>	<b>Qualification:</b> Graduate/Postgraduate in Engineering/ MCA or other Sciences <b>Experience:</b> 10+ Years in IT projects.
	<b>Consolidated Remuneration (Rs. In Lacs/ Year)</b>	Upto 18-20 lakhs
	<b>Age Limit (upper)</b>	50 years as on last date of submission of application
	<b>Period of Contract</b>	One year (initially)* and extendable



3.	<b>Project Manager</b>	05 (Five positions)
	<b>Eligibility Conditions</b>	<b>Qualification:</b> Graduate in Agriculture/ Horticulture/ Agri-Business or other Sciences with MBA/ PGDBM etc. <b>Desired:</b> MBA/ PGDBM in Agri-Business <b>Experience:</b> 7+ Years
	<b>Consolidated Remuneration (Rs. In Lacs/ Year)</b>	Upto 12–15 lakhs
	<b>Age Limit (upper)</b>	50 years as on last date of submission of application
	<b>Period of Contract</b>	One year (initially)* and extendable
4.	<b>Project Assistant</b>	02 (Two positions)
	<b>Eligibility Conditions</b>	<b>Qualification:</b> Graduate in Agriculture/ Horticulture/ Agri-Business etc or any Graduate with 3+ year of project co-ordination experience <b>Desirable:</b> proficiency in Computer Operation
	<b>Consolidated Remuneration (Rs. In Lacs/ Year)</b>	Upto 4–5 lakhs
	<b>Age Limit (upper)</b>	40 years as on last date of submission of application
	<b>Period of Contract</b>	One year (initially)* and extendable

\* The above positions shall be renewed for further period as per requirement and satisfactory services.

**Terms & Conditions:** SFAC reserves all its rights to assess pre-qualification and experience, screening, short listing of eligible candidates, formation of a panel, interview, empanel, fixation/revision of remuneration, fixation of terms and conditions and or rescind the advertisement/circular without any further notice. The pre-qualification and experience shall be assessed in line with the organizational needs and the decision with respect to engagement of above positions, formulation of panel subject to eligibility criteria, shall remain solely with the Competent Authority -the Managing Director, SFAC.

**Leave:** During engagement you will be entitled for 12 days leave in a year during the contractual period on Prorata basis. Additional leave without pay may be permitted with approval of Managing Director.

Un-availed leave shall neither be carried forward nor encashed.

**TA/DA:** The candidates shall be allowed to take domestic tour as required by the duties for which TA/DA and Hotel Accommodation shall be paid as per policy of SFAC. Tours will be subject to approval of competent authority. Claims will be settled subject to extant Government/SFAC rules.

**Confidentiality of Data & Documents:** The candidate shall not divulge any information, data or reports/documents handled by you as part of your work to any party and person for pecuniary gains or even otherwise, without the prior approval of Competent Authority.

**Conflict of Interest:** The candidate shall in no case represent or give opinion or advice to others or indulge in any activity which is adverse to the interests of the SFAC.



**Working Hours:** To follow the normal working hours as prescribed (i.e. from 9.30 AM to 6.00 PM). However, as per the exigency one has to sit late to complete the time bound work and/or attend office on holidays based on requirements.

**Termination of Contract:** The appointment is of a temporary nature and SFAC can cancel the engagement at any time without providing any reason for it. However, in the normal course three months' notice is needed from either side.

**How to Apply:** Interested candidates meeting the above eligibility conditions may send their application to Managing Director, SFAC at 5th Floor, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi – 110016 and online at [ddadmin@sfac.in](mailto:ddadmin@sfac.in) by 5PM on **08/04/2024** in the prescribed format in **Annexure-I** with self-attested photocopies of the documents pertaining to the qualification/experience/ Aadhar Card and PAN card etc. Any further communication if needed will be posted on the SFAC website [www.sfacindia.com](http://www.sfacindia.com). The shortlisted candidates will be called for Personal Interaction.

  
Deputy Director (PDF)  
SFAC

**Annexure-I**

Application for the position of \_\_\_\_\_ on contract basis in  
Small Farmers' Agri-Business Consortium, New Delhi

1. Position applied for: .....  
(In block letters)
2. Name of applicant: Mr./Mrs./Miss.....  
(In block letters)
3. Father's/ Husband's Name : .....
4. Marital Status : .....
5. Present postal address for Communication: .....  
in block letter with pin code .....
6. (a) Telephone No. (with STD Code) .....  
(b) Mobile No. : .....  
(c) E-mail Address: .....
7. Date of Birth (and age as on closing date).....
8. Nationality: .....
9. Educational Qualification starting with Secondary Education:  
(Please attach attested photocopies of certificates/mark sheets)

Please affix a  
recent passport size  
photograph

Examination/ Degree	University/ Board	Year of Passing	% of marks/ Division	Subject taken

10. Experience (please start with the latest. ....  
If required separate sheet may be attached) :

Name of employer	Position held	Period		Emolument/ Pay	Nature of work (Please attach separate sheet )
		From	To		

11. Training Programmes attended:.....
12. Have you ever been convicted under the Law:.....
13. Any other relevant information: .....  
(Separate sheet may be attached)

**DECLARATION**

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I further understand that at any time I am found to have concealed/distorted any material information, my candidature/appointment shall be summarily terminated without any notice.

Signature of the Candidate  
Name.....

Date:  
Place