



Small Farmers' Agribusiness Consortium

Department of Agriculture & Cooperation Govt. of India
NCUI Auditorium Building, 5th floor, 3 Siri Institutional Area,
August Kranti Marg, Hauz Khas, New Delhi – 110016
Tel – 011 26966017/37, www.sfacindia.com

FILLING UP OF THE POSTS OF DIRECTOR/ DEPUTY DIRECTOR/LEGAL OFFICER ON DEPUTATION BASIS AT HEAD OFFICE (NEW DELHI)

Small Farmers' Agri-Business Consortium (SFAC) is a registered Society of the Department of Agriculture and Cooperation, Ministry of Agriculture, Govt. of India. Application is invited in the prescribed format for filling up the posts of Director/Deputy Director/Legal Officer on deputation (including short terms contract) basis from employees of the Central/State Governments/Central/State Autonomous Bodies/Public Sector Undertakings.

Details of essential qualifications, experience etc. and other terms & conditions of service and format of application are available in our website www.sfacindia.com. The application as per prescribed format must reach the undersigned by **31.03.2014**.

MANAGING DIRECTOR

Small Farmers' Agri-Business Consortium
NCUI Auditorium, 5th Floor, 3, Siri Institutional Area,
August Kranti Marg, Hauz Khas,
New Delhi-110016.

**FILLING UP OF THE POSTS OF DIRECTOR/DEPUTY DIRECTOR/LEGAL OFFICER ON
DEPUTATION BASIS AT HEAD OFFICE (NEW DELHI)**

Director/Deputy Director. The conditions of eligibility for the posts are as under:

Director: Pay Band (PB-3) Rs.15,600-39,100/- with Grade Pay of Rs.7600/- (Vacancy – 01)

“Officers of Central/State Govt.s/Central/State Autonomous Bodies/Public Sector
Undertakings possessing the following qualifications:

- (i) holding analogous post on regular basis; or with five years regular service in a post in the Pay Band of Rs.15,600-39,100/- with Grade Pay of Rs.6,600/- or equivalent; and
- (ii) Minimum twelve (12) years experience out of which at least five (5) years should be in appraisal, financing, monitoring, execution etc. of projects preferably in agribusiness/agro processing/agro-marketing/agro allied projects.

However, for exceptional candidates in a higher current pay band, SFAC will protect existing pay scale.

Job Description:

- * He/She will scrutinize all agribusiness proposals towards providing Venture Capital Assistance.
- * He/She will liaise with all financial institution for promoting the VCA Scheme.
- * He/She will provide all information sought by DAC, Govt. Of India.
- * Prepare reply to VIP references, Parliament questions, RTI, Annual Report.
- * Prepare agenda and minutes for pre-screening Committee, Investment Committee and Executive Committee/BOM of SFAC.

Deputy Director: Pay Band (PB-3) Rs.15,600-39,100/- with Grade Pay Rs.6600/- (Vacancy – 02)

“Officers of Central/State Govt.s/Central/State Autonomous Bodies/Public Sector
Undertakings possessing the following qualifications:

- (i) holding analogous post on regular basis; or with five years regular service in a post in the Pay Band of Rs.15,600-39,100/- with Grade Pay of Rs.5,400/- or equivalent; and
- (ii) minimum 10 (ten) years experience out of which at least five (5) years should be in appraisal, financing, monitoring, evaluation etc. of proposals preferably in agribusiness/agro-processing/agro-marketing/agro allied projects.

Contd...2/-

Job Description:

- * He/She will assist Director(PDF) in scrutinizing all agribusiness proposal towards providing Venture Capital Assistance.
- * He/She will assist Director(PDF) in liaise with all financial institution for promoting the VCA Scheme.
- * He/She will assist Director(PDF) in providing all information sought by DAC, Govt. Of India.
- * He/She will assist Director(PDF) in Preparing reply to VIP references, Parliament questions, RTI, Annual Report.
- * He/She will assist Director(PDF) in Preparing agenda and minutes for pre-screening Committee, Investment Committee and Executive Committee/BOM of SFAC.

3. **Legal Officer-01(one) post**

Pay Band (PB-2) Rs.9,300-34,800/- with Grade Pay of Rs.4600/-

Officials of Central/State Govts./Central/State Autonomous Bodies/ Public Sector Undertakings possessing the following qualifications:

Holding analogous post on regular basis; or with three (03) years regular service in a post in the Pay Band-2, Rs.9,300-34,800/- with Grade Pay of Rs.4,200/- or equivalent with minimum three (03) years experience in dealing with matters under Companies Law and arbitration.

General Conditions:

The maximum age-limit for appointment on deputation shall not be exceeding 56 years as on the crucial date for determining eligibility. Maximum period of deputation shall be three (03) years in respect of Central Govt. The allowances shall be on the pattern applicable to the officials of the corresponding category in the Central Govt. The candidates who fulfil the above eligibility conditions may apply on plain paper (Typewritten) furnishing the following:-

(i) Name in full (in Capital) (ii) Father's name (iii) Date of birth (iv) Date of Retirement (v) Present address with Tel No. (vi) Educational & Professional qualifications and (vii) Experience giving details of name(s) of the Employer(s) period of employment, posts held & pay scale, nature of duties performed. An NOC from the head of office must also be attached. However, an advance copy may be sent directly to SFAC even without NOC but consideration of candidature will only be made after NOC is produced.

The application should reach by 31.03.2014 addressed to "the Managing Director, Small Farmers' Agri-Business Consortium (SFAC), NCUI Auditorium Building, 5th Floor, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi – 110016" clearly stating "Application for the post of _____". All applications should be accompanied by a No Objection Certificate from employer. However, in case NOC is not obtained before last date of submission an advance copy may be sent to SFAC which will be considered only in the event of receipt of NOC from employer. ACR copies and Vigilance Clearance will be required of short listed candidates.

MANAGING DIRECTOR

PROFORMA FOR DEPUTATION TO THE POST OF DIRECTOR/DEPUTY DIRECTOR/LEGAL OFFICER

1. Name & Designation:
2. Date of Birth: M/F
3. Date of Retirement:
4. Educational Qualifications:
5. Technical Qualifications:
6. Experience:
7. Details of employment in the chronological order. Enclose a separate sheet, duly authenticated by the Department, if space below is insufficient.

Department/Office/ Institution/Organization	Post held	From	To	Scale of Pay and basic pay therein	Nature of duties performed

8. Nature of present employment i.e. Temporary or permanent:
9. In case, the present employment is held on Deputation/contract basis, please state:
 - a) The date of initial appointment.
 - b) Period of appointment on deputation/contract.
 - c) Name of the parent office/organization to which you belong
10. Basic pay and total emoluments, per month now drawn and Pay scale/from date.

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11. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
12. Whether belongs to SC/ST/OBC/Physically handicapped/Ex-servicemen.

Remarks.

Signature of the candidate_____

Address:_____

Date:_____

Countersigned: _____

(Employer)