

**Small Farmers' Agri-Business Consortium,
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No. SFAC/1-3/2/2015-Admn.

Dated: 16.11.2017

EOI FOR EMPANELMENT OF LEGAL ADVISOR ON PART TIME BASIS

Small Farmers' Agribusiness Consortium (SFAC) a Society under Ministry of Agriculture & Farmers Welfare, Govt. of India seeks to empanel Legal Advisor(s) on part time basis to provide legal advisory services from time to time, task wise.

1. An illustrative nature of tasks is given below

- (i) Preparing legal documents for executing agreements with promoters availing Venture Capital Assistance.
- (ii) Notices U/s 138 of Negotiable Instrument Act and filing of complaints before District Court Saket for recovery of Venture Capital Assistance (VCA).
- (iii) Filing of claim petitions before Indian Council of Arbitration (ICA), New Delhi for recovery of VCA and after passing of Award by ICA filing of Execution Petitions in respective District Courts/High Courts outside Delhi.
- (iv) Matters regarding lease agreement/ property tax/ compromise, etc.
- (v) Issuing demand notice etc. as per terms of sanction/ agreement of VCA or any other schemes.
- (vi) Preparation of agreement regarding loan scheme etc.
- (vii) Review of present format of various agreements to make it broad based and legally enforceable.
- (viii) Any other legal work assigned by SFAC.

2. Eligibility Criteria

- (i) Advocates/ Law firms should have experience of above stated work for minimum of 10 years.
- (ii) They should have been on the panel of at least one institute or organization/ public sector banks/ public financial institutions.
- (iii) Advocates/ Law firm shall be empanelled for a period of three years and his/their services shall be availed from case to case basis on a prescribed fee by the organization.
- (iv) Acceptance of prescribed fee as per Annexure-I by Advocate/Law Firms.

3. Reservation of Rights

The Consortium reserves the right to short-list the advocates based on firms' credentials/ field of specialization/ experience etc. Number of empanelled consultants may increase or decrease. Empanelled consultants may be assigned the task anywhere in India.

4. Submission of Expression of Interest

Eligible Bidders should submit their application in separate sealed envelopes, marked as "Application for empanelment of Legal Advisor". Sealed cover should contain the firms' credentials/ their field of specialization/ experience/ name(s) of the clients and acceptance of prescribed. The prescribed fee structure applicable is given in Annexure-I. Sealed Tender should reach latest by 7th December, 2017 at 5:00 PM in person/ speed /registered post in this office addressed to the Deputy Director (Admin) at the above mentioned address. After expiry of last date, no tender will be accepted. SFAC is not responsible for any postal delay. The circular is published in CPPP Portal of NIC under e-publishing and SFAC website www.sfacindia.com.

Managing Director
SFAC

Annexure - I

Fee structure applicable for Legal Advisor of SFAC on part time basis

	Preparing legal documents /agreement	U/s 138 cases of VCA			Drafting/ Filing of petition of VCA			Appearance in court cases of VCA			Compro mise settle- ment	Arbitration cases of VCA				Lease Agree ment	Property Tax cases	Loan Agree ment	Review of Agree ment	Legal Opinion	Preparation of legal documents	Any other matters
		Legal Notice	Drafting /Filing	Appear- ance	SC	HC	DC	SC	HC	DC		Legal Notice	Drafting /Filing	Appear- ance	Execution							
Rates for work	3300	1500	2200	1500	7000 excludi ng court fee as applica ble	2200	2200	7500	2000	1500	3300	2000	5000	7500 till award	5500 + 2000 per appeara nce	5000	3000 Hourly	3300	5000	2000	3000 Hourly	-
Misc. Expenses (Clerkage)	500	400	750	-	1100	1100	750	-	-	-	500	400	1100	-	2000 + Nil	500	500	500	500	500	Nil	
Additional Expenses on proof of documentary evidence like order sheet etc.	Complaint U/s 138 NIA : (1) At the time issuance of Summon/Notice /Warrants by the Court to the Accused/witness (s) and payment of diet money for each witness - Rs.750/- . (2) Misc. expenses for preparing the reply to the application moved by the accused and attestation of affidavit etc. - Rs.350/-				Claim Petition before Indian Council of Arbitration: (1) Filing of evidence by way of affidavit, photocopies, attestation & service on the other party - Rs.1000/- . (2) Miscellaneous application / reply if any - Rs.700/- . (3) Written Arguments with citation of High Court/Supreme Court Judgement - Rs.1500/- . (4) Review Petition - Rs.1100/- .							Misc. Expenses for Execution Petition before District Courts (Outside Delhi): (1) Process Fee, (2) Notice/ Summons to the respondents, (3) Appointment of Bailiff, (4) Reply to Objections/ application, if any, (5) Misc. Expenses & (6) Engagement for local advocate - Rs.5000/-										