

On banks Letter head

Name of the Unit

Annexure A

Schedule A

Fixed Assets

(Rs. in lakhs)

Sl. No.	Particulars/Extent	Nature of Property	Location and Boundaries	Approximate Value
	Details of All Fixed Assets with bank			

*certified that particulars and value of securities incorporated in this annexure are as per appraisal/sanction note of the competent authority and there is no subsequent change in the particulars and value of securities.

Verified
Branch Manager

*Entire Assets charged to the bank including collateral should be entered with all the details as mentioned above.

Note:

Col. 1 Should contain area of land and ownership.

Col. 2 Should indicate nature of the land, viz. agricultural, converted or industrial land allotted by State Ind. Dev. Corporation.

Col 3. Should give full details of khata no., khasra No., Village, District, State with Pin code.

Col 4. Should give approximate value certified by lending bank.

Name of the Unit

Annexure B

Schedule B

Moveable Assets

(Rs. in lakh)

Sl. No.	Particulars/Extent	Location and Boundaries	Approximate Value
	Details of all Movable Assets (Plant and Machineries)		
		Total	

*certified that particulars and value of securities incorporated in this annexure are as per appraisal/sanction note of the competent authority and there is no subsequent change in the particulars and value of securities.

Verified
Branch Manager

*Entire Assets charged to the bank including collateral should be entered with all the details as mentioned above.

Note:

Col. 1 Please mentions full details of Plant & Machinery.

Col. 2 In case any FDR is held as security full details thereof should be given in this annexure along with enclosing photo copy of the FDR.

On Promoters/Firm/Company Letter head

LETTER OF AUTHORIZATION AND UNDERTAKING

Date:_____

To

The Branch Manager,

.....

.....,

.....,

.....

Sub: Refund of Venture Capital granted by SFAC –

Sir,

We hereby authorize you to debit our Cash Credit Account No. with your bank, on due date for refunding Venture Capital amount of Rs..... lakhs (Rupees) extended to us by SFAC, New Delhi, after full and final repayment of Term Loan of Rs..... (Rupeesonly) sanctioned by your bank to us, as per original schedule, or earlier.

We also undertake to ensure that sufficient fund is kept in our above Account in order to debit the account with the entire refundable amount of above Venture Capital on due date or earlier.

In terms of the Agreement signed by us with SFAC, we further authorize you to hold our securities with your bank towards the term loan after repayment of the term loan on due date or earlier, until the repayment of venture capital of SFAC.

A copy of this letter is being endorsed to Small Farmers' Agri-business Consortium, (A Society under Department of Agriculture & Cooperation, Government of India), 5th Floor, NCUI Auditorium Building, 3, Siri Institutional Area, Hauz Khas, New Delhi 110 016 for information and record.

Yours faithfully,

(.....)

Copy to the Managing Director, Small Farmers' Agri-business Consortium, 5th Floor, NCUI Auditorium Building, 3, Siri Institutional Area, Hauz Khas, New Delhi 110 016 for information and necessary action.

On the letter head of Bank : Reply of Terms & Conditions Letter

Date:.....

To

The Director (VCA)

Small Farmers` Agribusiness Consortium

5th Floor, NCUI Building,

3,Siri Institutional Area,

August Kranti Marg Hauz Khas,

New Delhi -110016

Dear Sir/Madam

Release Of VCA of Rs. _____ lacs (amount in words) to M/S _____ for the Project of _____
Acceptance of Terms & Conditions by lending bank.

With reference to your Letter No. SFAC/_____ dated _____, we hereby convey our unconditional acceptance to the terms and conditions mentioned in your letter.

ii) Details of Beneficiary`s Account for RTGS are as under:

1	Name of the Company	
2	Nature of Account	
3	Account Number	
4	Name of the Bank & Branch	
5	IFSC code	
6	MICR No.	
7	Full Postal Address of Bank	
8	Bank Phone No.	
9	Bank Mail ID	

iii) Further, We undertake that on receipt of VCA amount from SFAC ,We shall mark a caution on respective pages o our mortgage Title Deed/Recital Register for not releasing securities held by us against our term loan before refund of VCA to SFAC, under confirmation to SFAC and only then the amount of VCA will be released to the promoter for utilization.

Kindly remit the VCA amount at the earliest.

Yours faithfully

(Branch Manager)

On banks Letter head

To
The Managing Director,
Small Farmers' Agribusiness Consortium,
5th Floor, NCUI Auditorium Building,
3, Siri Institutional Area,
Hauz Khas, New Delhi 110016.

Ref: Your Sanction Order No. dated

Sir,

M/sPartner: Shri/Smt..... is having Term Loan Account No....., Current Account No..... and Cash Credit Account No. with us. They will refund the venture capital amount from their Account No. (specify nature of account). The last date for repayment of the Term loan is(dd)(mm).....(yy) (exact date to be given).

Photograph and signature of Shri/Smt..... Partner who will sign the agreement with SFAC is attested below:

Photo Signature Attested Branch Manager (with seal)

Photograph and signature of Shri/Smt..... who will sign as witness to Agreement as witness on behalf of the Partnership firm is attested below:

Photo Signature Attested Branch Manager (with seal)

- First installment of Term Loan will be due for repayment on:
- Last Date for repayment of Term Loan will be:

Details for remittance of venture capital by RTGS are given below:

1. Name of the Firm
2. Name of the Bank & Branch
3. IFSC Code

The Bank hereby undertakes not to release securities charged for the term loan until refund of the venture capital to SFAC.

Full name, postal address & Telephone, Fax & e-mail of the Bank are as under:

.....

We request you to kindly remit the venture capital amount at the earliest.

Yours faithfully,

Branch Manager
Seal.

On banks Letter head

Date:

To
The Managing Director
Small Farmers – Agribusiness Consortium
NCUI Auditorium Building
5th Floor, 3 Siri Institutional Area
August Kranti Marg,
Hauz Khas
New Delhi – 110016
Sub: **Authorised Signatory for Post Dated Cheque**

Dear Sir

Please find enclosed herewith Cheque no.....dated.....for Rs.lacs drawn on **Bank Name with Address** towards repayment of Venture Capital Assistance amount duly signed by **Name of the Authorised signatory.**

We hereby confirm that **Name of the Authorised signatory** is authorized signatory of **Name of the Firm** as per bank Specimen Signature Card, whose signature is attested below.

We also confirm that Cheque No..... is duly signed by the authorized signatory of firm.

Signature of the authorized signatory

Attested By Bank Manager

Thanking You
Yours Faithfully

(Branch Manager)

On banks Letter head

Ref. No. _____

Dated: _____

To,
The Managing Director,
Small Farmers' Agri Business Consortium
5th Floor, NCUI Auditorium,
August Kranti Marg,
Hauz Khas,
New Delhi - 110016

Subject: Undertaking regarding non-release of securities charged to our bank against term loan of Rs. _____ lacs sanctioned by us to M/s _____

Dear Sir,

With reference to your sanction order No. _____ dated _____ advising sanction of Venture Capital Assistance (VCA) amounting Rs _____ lacs to M/s _____, we undertake that on receipt of VCA amount from SFAC, we shall mark a caution on respective pages of our Mortgage/Title Deed/Recital register for not releasing the securities before refund of VCA to SFAC, under confirmation to SFAC and only then the amount of VCA will be released to the promoters for utilization.

Accordingly, we undertake that securities including FDR if any charged to the bank against term loan sanction to M/s _____ will not be released to anyone including the borrower before refund of Venture Capital to SFAC and obtaining 'No Dues certificate' from SFAC in this regard.

Yours faithfully,

Branch Manager

Branch Seal:

On Promoters/Firm//Company Letter head

Authority Letter

Shri _____, partner placed before the partners of the firm a letter received from Small Farmers Agribusiness consortium, New Delhi sanctioning Venture Capital Assistance of Rs. _____ lakh in favor of ___Bank_____, ___address_____, account M/s. _____ firm name _____, as venture capital assistance for the firm manufacturing of _____ activity _____, subject to the terms and conditions prescribed by SFAC. After discussion there on it was decided to accept the said terms and conditions of sanction letter in to to.

It was necessary to authorized Shri. _____ partner of he firm to execute the necessary agreement and legal documents and accordingly consent of all the partners are hereby accorded to Shri _____ partner to appear before the SFAC for execution of documents for availaing venture capital assistance and any act done by him on behalf of the firm shall be binding to the firm.

Place :

Date :

Signature with for Stamp of the firm. **Separately by all partners.**

1.(partner)

2.(partner)

3.(partner)

(On banks' letter head)

Term loan disbursement certificate

The Managing Director,
Small Farmers Agribusiness Consortium
5th Floor, NCUI Auditorium Building,
3, Siri Institutional Area, Hauz Khas, New Delhi 110016

Sir,

Term loan A/c No. _____ of M/s _____

We certify that an amount of Rs _____ has been disbursed by us to M/s _____
till date out of total sanctioned limit of Rs _____.

This is for your necessary action in regards to release of Venture Capital to M/s _____.

Yours faithfully,

Branch Manager.

IRAC Status on Banks Letter Head

Ref no.....

Date.....

To,
The Managing Director,
Small Farmers Agri Business Consortium,
5th Floor, NCUI Auditorium Building,
3, Siri Institutional Area,
Hauz Khas, New Delhi – 110016.

Ref: Your Sanction Order No: SFAC/..... dated
IRAC status of Term loan A/c No. _____ of M/s _____

Sir,

With reference to the above we hereby state that current IRAC status of term loan account no. _____ of
M/s is standard and not N.P.A Term loan interest are being served by the Company in
time.

Branch Manager (with Bank stamp)

Items to be brought at the time of signing the agreement.

- 1) Signature Seal (rubber stamp)
- 2) Flat seal with full address of the Firm including pin code
- 3) 20 blank Letter Heads of the firm.
- 4) Cheque book of the same Bank account from which repayment is indicated in the Letter of Authorisation.