

**SMALL FARMERS' AGRIBUSINESS CONSORTIUM**  
**(Society promoted by Dept. of Agriculture, Cooperation & Farmers Welfare,**  
**Govt. of India) 5<sup>th</sup> Floor, NCUI Auditorium Building, 3, Siri Institutional Area,**  
**August Kranti Marg, Hauz Khas, New Delhi-110016**

No. SFAC/1-3/25/2019-admn.

Date: 03.09.2019

**ENGAGEMENT OF A LEGAL CONSULTANT ON**  
**SHORT TERM CONTRACT BASIS**

Small Farmers Agribusiness Consortium (SFAC) is inviting application from retired officers as Legal Consultant on Short Term Contract basis initially for a period of six months which may be extended depending on requirement under the project. The Consultant has to deal with legal matters relating to Venture Capital Assistance Scheme involving Recovery of loans, Legal matters of other schemes of SFAC. Other details of SFAC is available on SFAC website <http://sfacindia.com>.

**Job Details**

Position Name	:	Legal Consultant
No. of positions:	:	01 (One)
Age Limit	:	Age not exceeding 65 years and having good health
Emoluments	:	Rs.50,000/- to Rs.75,000/- consolidated per month and will be fixed based on qualification and experience

**Eligibility Criteria**

1. Must possess a degree in Law from a recognised University or equivalent in India.
2. A retired government servant of the level-A Under Secretary of GoI and above preferably of Indian Legal Service (ILS) or of a similar category from a PSUs/ Autonomous bodies under the Central/State govt.
3. Candidate should have at least 25 years of experience in Legal matters relating to Civil, Contractual matters, Corporate Laws, Arbitration etc.

**Terms & Conditions**

- (i) **Allowances:** No allowance such as Dearness Allowance, Residential Telephone, Transport Facility/Transport Allowance, House Rent Allowance, CGHS, Medical reimbursement etc. is admissible.
- (ii) The office working hours are from 9:30AM to 5:30PM in a five day week period and may have to attend offices/court in exigencies.
- (iii) **Leave:** Consultant shall be eligible for 12 days leave in a calendar year on prorata basis. Therefore, a Consultant shall not draw any remuneration in case of his/her absence beyond 12 days in a year (calculated on a pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year.
- (iv) **Headquarters:** The headquarters will be at New Delhi.
- (v) No other benefits will be admissible.
- (vi) The SFAC reserves the right to terminate the services of the consultant without any prior notice if the performance is not found to be satisfactory.

- (vii) The Legal Consultant would be subject to the provisions of Indian Official Secrets Act, 1923 not only during the assignment but thereafter also.
- (viii) He must be familiar with all types of law preferably Civil, Contract and Corporate laws, Arbitration etc.
- (ix) SFAC shall not be responsible for any loss, accident, damages/ injury suffered by him/her whatsoever arising in or out of the execution of his /her work, including travel.
- (x) Any other conditions to be decided by the Competent Authority in the interest of SFAC.

### **Duties/Functions**

- a. Tender legal opinion on the issues coming before SFAC.
- b. Advice, scrutinise and prepare para-wise comments and petitions filed for and against SFAC.
- c. Interact with the lawyers empanelled by SFAC under various schemes especially relating to loan recovery under Venture Capital Assistance (VCA), Equity Grant Credit Guarantee Fund (EGCGF), FPO, e-NAM schemes, matters relating to Arbitration etc.
- d. Monitor each case done by the empanelled lawyers and submit a report to the SFAC authorities on each case.
- e. Prepare and maintain the list of pending court cases in the O/o SFAC.
- f. Be present in the court at the time of hearing, if directed by the competent authority.
- g. Perform such other work of legal nature, as may be entrusted from time to time by SFAC.
- h. Processing the payments to the empanelled lawyers in each case and maintaining the expenditure register in respect of legal matters.
- i. Conflict of interest: The Consultant (legal) should not engage in any activities that cause conflict of interest with the official activities of SFAC.
- j. Further, the Legal Consultant should be in sound health (both physically and mentally), should not be an accused officer in any pending inquiry and should be of impeccable integrity.
- k. Any other legal duties assigned by Competent Authority in the interest of SFAC.

The Consortium reserves the right to short-list the candidates based on qualifications, experience and suitability. Shortlisted candidate shall be called for interview. The candidate called for interview is not entitled for any TA/DA accommodation etc.

**How to apply:** Interested candidates should submit duly filled application proforma (Annexure-I) along with all supporting document(self attested) at above referred address to the Managing Director by 23<sup>th</sup> September 2019 (by 5PM) through Speed Post/ Registered Post or by Hand clearly stating “Application for the position of Legal Consultant in SFAC. SFAC will not be responsible for any postal delay. Incomplete application will be rejected summarily. Any related Notification/ Corrigendum/ Addendum etc shall be notified only on the website.

**Note:** Details of the organisation is available on website [www.sfacindia.com](http://www.sfacindia.com). For any additional information feel free to contact on **011-26966037 (Extn. 156)**

**(Managing Director, SFAC)**

**FORM OF APPLICATION**

- 1. Position applied for: .....  
(In block letters)
- 2. Name of applicant: Mr./Mrs./Miss .....  
(In block letters)
- 3. Father's/ Husband's Name: .....
- 4. Marital Status: .....
- 5. Present postal address for Communication: .....  
in block letter with pin code .....
- 6. (a) Telephone No. (with STD Code) .....  
(b) Mobile No. : .....  
(c) E-mail Address: .....
- 7. Date of Birth (and age as on closing date): .....
- 8. Nationality: .....
- 9. Educational Qualification starting with Secondary Education:  
(Please attach attested photocopies of certificates/mark sheets)

Please affix a recent passport size photograph

Examination/ Degree	University/ Board	Year of Passing	% of marks/ Division	Subject taken

- 10. Experience (please start with the latest. ....  
If required separate sheet may be attached) :

Name of employer	Position held	Period		Emolument/ Pay	Nature of work (Please attach separate sheet )
		From	To		

- 11. Training Programmes attended : .....
- 12. Have you ever been convicted under the Law : .....
- 13. Any other relevant information : .....  
(Separate sheet may be attached)

**DECLARATION**

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I further understand that at any time I am found to have concealed/distorted any material information, my candidature/appointment shall be summarily terminated without any notice.

Signature of the Candidate  
Name.....

Date :  
Place: