

No.SFAC /1-3/18/2023-Admn.
Small Farmers' Agri-Business Consortium
Head Office: NCUI Auditorium Building,
5th Floor, 3, Siri Institutional Area,
August Kranti Marg, Hauz Khas, New Delhi - 110016.
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Website: www.sfacindia.com, Email: sfac@nic.in

Dated: 16/05/2023

VACANCY NOTICE

SFAC is an autonomous body registered under the Societies Registration Act, 1860. SFAC is a pioneer organisation focusing on promotion of agribusiness through aggregation of small and marginal farmers since 2011. SFAC is implementing various schemes like Central Sector Scheme for Formation and Promotion of 10,000 FPOs, e-National Agriculture Market, Fund Manager for Price Stabilizing Fund (PSF) etc, National Bee Keeping & Honey Mission, FFPO (PMMSY) etc.

2. SFAC through this advertisement invites applications through proper channel for the following vacant posts from eligible officers of Central/State Government/ Central/ State Autonomous bodies/ Public Sector Undertakings:-

S.No.	Name of Post	No. of Vacancies	Pay Scale (Rs.)
1.	Deputy Director (PDF) on deputation	01	Pay Level -11 of 7 th CPC (67,700-2,08,700)
2.	Senior Manager (Finance) on deputation	01	Pay Level -10 of 7 th CPC (56,100-1,77,500)

3. The application complete in all respect should reach Managing Director, Small Farmers' Agri-Business Consortium, NCUI Auditorium Building, 5th Floor, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi -110016 clearly superscripted "Application for the post of _____ in SFAC" by post through proper channel within 45 days of publication of the advertisement in the Employment News. SFAC website at <http://www.sfacindia.com/> may be viewed to download complete details of application form and any other further notification.


Dy. Director, SFAC

1. Deputy Director (Project Development Facility) –1 Post:

- (i) Holding analogous post on regular basis; or with five years regular service in a post in the Pay Level-10 of 7th CPC or equivalent in Central/ State Govt./ PSUs:-
- (ii) Minimum ten (10) years experience out of which at least five (05) years should be in appraisal, financing, monitoring, execution etc. of projects preferably in agri-business/ agro-processing/ agro-marketing/ fisheries/honey/and other agro-allied projects.

Job Profile for Deputy Director (Project Development Facility):

The candidate for the post of Deputy Director (Project Development Facility) will be assigned to undertake the following major activities:-

- (i) To Assist the Director in project appraisal, financing, monitoring, execution etc. of projects preferably in Agri business/ Agro processing/ Agro marketing/ fisheries/honey / and other agro-allied projects.
- (ii) To Assist in organizing/ attend conferences, training, awareness programmes, workshops, exhibitions, meetings of working groups etc.
- (iii) To prepare internal notes, reports, plans and documents.
- (iv) Undertake basic administrative coordination and networking tasks as assigned from time to time.
- (v) Responsible for preparation of field reports on projects visits, News letter, Bulletin, Annual Report etc. for the schemes.
- (vi) To liaison with Central/ State Govt. and other stakeholder for implementation of schemes/ projects and formulation of policy.
- (vii) Any other job or duty assigned by Senior Officer from time to time.

2. Senior Manager (Finance) –1 Post:

- (i) Holding analogous post on regular basis; or with five years regular service in a post in the Pay Level-09 of 7th CPC or equivalent in Central/State Govt./PSU/Public Sector Banks.
- (ii) Minimum ten (10) years of experience out of which at least five (05) years should be in finance, budgeting and accounts etc.

Job Profile for Senior Manager (Finance):

The candidate for the post of Senior Manager (Finance) will deal all accounts and finance matters of the office and the matters of SFAC pertaining to the following:-

- (i) To supervise Finance & Budgetary matters related to accounts of SFAC.
- (ii) To manage funds under various schemes of SFAC.
- (iii) To manage funds relating to Price Stabilization Fund management.
- (iv) Matters relating to Fixed Deposits/ Investments.
- (v) Monitoring/ MIS of funds of all schemes/ PFMS.
- (vi) Preparation of Action Plan under projects.
- (vii) All budgetary matters with DA&FW and other Departments.
- (viii) Audit related matters.
- (ix) Annual accounts, statutory compliance like filing of Income Tax/ GST/ TDS returns and related matters.
- (x) Any other work assigned by senior officers from time to time.

General Conditions:

The maximum age-limit for appointment on deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of applications for determining eligibility. The period of deputation shall be three (3) years (including short term contract). The Applications of such officers/candidates will be considered which are routed through proper channel and are accompanied with (i) Bio-data (in duplicate) as in the proforma given (Annexure-I) (ii) attested photocopies of APAR for the last five years 2017-18 to 2021-22. (ACRs to be attested by Competent Authority not below the rank of Under Secretary to Govt. of India of the organization) (iii) Vigilance clearance/Integrity Certificate/cadre clearance certificate and (iv) statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years. (Annexure-II)

The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M. No.6/8/2009-Estt. (Pay.II), dated 17.06.2010 as amended from time to time. Employees on deputation can avail residential accommodation facility under SFAC pool of flats subject to availability.

Complete advertisement and any further notification can be down loaded from the SFAC website www.sfacindia.com.

The application complete in all respect should reach Managing Director, Small Farmers' Agri-Business Consortium, NCUI Auditorium Building, 5th Floor, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi -110016 to the clearly stating "Application for the post of _____ in SFAC" by post within 45 days of publication of the advertisement in the Employment News.



(Dr. Sumathi S.)
Deputy Director (Admn.)

Annexure-I

FORM OF APPLICATION

1. Post applied for:

(In block letters)

2. Name of applicant: Mr./Mrs./Miss.....

(In block letters)

3. Father's/ Husband's Name:

4. Marital Status :

5. Present postal address for Communication:

in block letter with pin code.....

6. (a) Telephone No.(with STD Code) :(b) Mobile No. :

(c) E-mail Address :

7. Date of Birth:

(and age as on date)

8. Nationality :

9. Category (SC/ST/OBC/PH/GEN) :

(Please attach attested photocopy of certificate of the Competent Authority in prescribed Proforma)

10. Educational Qualification starting with Secondary Education:

(Please attach attested photocopies of certificates/mark sheets)

Please affix a
recent passport size
photograph

Examination/ Degree	University/ Board	Year of Passing	% of marks/ Division	Subject taken

11. Experience (please start with the latest) :

Name of employer	Post held	Period		Pay Scale/Pay Band & Grade Pay with Basic Pay	Nature of work (Please attach separate sheet if required)
		From	To		

12. Training Programmes attended:

13. Have you ever been discharged:....

reprimanded/ suspended from any position?

If yes, state reason:

14. Have you ever been convicted under the Law:

15. Reference:

1.

2.

DECLARATION

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I further understand that at any time I am found to have concealed/distorted any material information, my candidature/appointment shall be summarily terminated without any notice.

Signature of the Candidate

Name.....

Date:

Place:

Annexure-II

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of.....who has applied for the post ofin the Small Farmers Agribusiness Consortium ,Department of Agriculture & Farmers Welfare on deputation basis, it is certified that his/her integrity is beyond doubt.

(To be signed by an officer of the rank

Deputy Secretary or above Secretary of above)

Name & Office Seal: -----

Date: -----

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated againstwho has applied for the post of in the Small Farmers Agribusiness Consortium, Department of Agriculture & Farmers Welfare on deputation basis.

(Authorized signatory)

Name & Office Seal:-----

Date: -----

NO PENALTY CERTIFICATE

Certified that no major /minor penalty has been imposed on , who has applied for the post ofin the Small Farmers Agribusiness Consortium, Department of Agriculture & Farmers Welfare on deputation basis during the last ten years.

(Authorized signatory)

Name & Office Seal: -----

Date: -----

CADRE CLEARANC CERTIFICATE

This office has no objection toapplying for the post ofin the Small Farmers Agribusiness Consortium, Department of Agriculture & Farmers Welfare on deputation . In the event of his /her selection, he/she will be immediately relieved to take charge of the assignment.

(Authorized signatory)

Name & Office Seal: -----

Date: -----