

Small Farmers' Agri-Business Consortium

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No.SFAC /1-3/17/2023-Admin.

Dated: 20/03/2024

VACANCY NOTICE

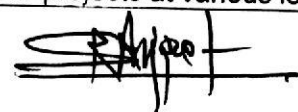
SFAC is an autonomous body registered under the Societies Registration Act, 1860. SFAC is a pioneer organisation focusing on promotion of agribusiness through aggregation of small and marginal farmers since 2011. SFAC is implementing various schemes like Central Sector Scheme for Formation and Promotion of 10,000 FPOs, e-National Agriculture Market, Fund Manager for Price Stabilizing Fund (PSF) etc, National Bee Keeping & Honey Mission, FFPOs (PMMSY) etc.

2. SFAC invites applications from eligible candidates on contractual basis for the following positions:-

S.No	Position	Vacancy
1.	Project Coordinator	03
2.	Project Assistant	02
3.	IT Executive	01

The details for the positions proposed are as under:-

S.No.	Name of the post	Eligibility Criteria
1.	Project Coordinator	03 (Three positions)
	Eligibility Conditions with preferred experience	a) The candidate should be postgraduate in Agriculture/ Horticulture/ Agribusiness from a reputed University/ Institute with 3+ years of experience in the field of Agriculture/ Horticulture/ Agribusiness etc. (OR) b) The candidate should be a Graduate in Agriculture/ Horticulture from a reputed University/ Institute with 6+ years of experience in the field of Agriculture/ Horticulture/ Agribusiness etc.
	Job profile	<ul style="list-style-type: none">• Project management activities including preparation of project proposals and progress reports.• Implementation of FPO promotion projects in various States/UTs.• Strategic planning, policy & guideline formation under Central Sector Schemes.• Preparation & evaluation of tender documents as per GFR policy.• Evaluation of techno-economic feasibility project reports.• Facilitating FPO business activities.• Conducting meetings/ awareness camps/ exhibition/ workshops/ conclaves/ events etc.• Advocacy and liasioning work with line Ministries and Central/ State Govt. departments.• Monitoring & Evaluation of projects at various level.



		<ul style="list-style-type: none"> • Handling of funds under large scale projects/schemes related to FPOs. • Handling of procurement operations with farmer/FPOs. • Preparation, analysis and integration of diverse information from varied sources. • Handling RTI/Parliamentary affairs. • Attending meetings with Central and State Govt. • Any other work given by the Competent Authority of SFAC.
	Consolidated Remuneration	Rs.60,000/- per month
	Age Limit (upper)	40 years as on date of submission of application
	Period of Contract	One year (initially)* and extendable
2.	Project Assistant	02 (Two positions)
	Eligibility Conditions with preferred experience	Qualification: Graduate in Agriculture / Horticulture / Agri-Business etc. or any Graduate with 3+ years of experience in concerned field of Agriculture /Horticulture/Agri-business and farmer related projects. Desirable: proficiency in Computer Operation
	Job profile	<ul style="list-style-type: none"> • Data Compilation and management • Preparation of PPT and MIS report. • Coordination with FPOs/CBBOs and stakeholders for data submission. • Assisting in executing FPO project activities. • Assisting in conducting awareness camps/ exhibition/ workshops etc. FPOs. • Coordination with Central and State Government Departments. • Undertake basic administrative coordination and networking tasks as assigned from time to time • Assisting in handling RTI/parliamentary affairs. • Any other work given by the Competent Authority of SFAC.
	Consolidated Remuneration	Rs.35,000/- per month
	Age Limit (upper)	35 years as on date of submission of application
	Period of Contract	One year (initially)* and extendable
3.	IT Executive	01 (One Position)
	Eligibility Conditions with preferred experience	1. The Applicant should be a BCA / B.Tech (Computer Science) or equivalent from reputed University/ Institute with 3+ years of relevant experience. 2. The Candidate must be well conversant in MS-Word, MS-Excel, MS-Power Point, Data Compilation, Report Generation & preparing Presentation etc.
	Job Profile	<ul style="list-style-type: none"> • To assist/work on GeM portal for procurement of goods and services. • To co-ordinate with AMC IT service for resolving the Computer systems and network issues. • To manage IT Assets & Inventory & Communication Links / Mobile Connection/Data Card Management in co-ordination with IT service provider • To assist in updating website regularly • To assist in matter related to e-office, HRMS, GLIS etc • Any other work assigned by the Competent Authority of SFAC.
	Consolidated Remuneration	Rs.35,000/- per month
	Age Limit (upper)	35 years as on last date of submission of application
	Period of Contract	One year (initially)* and extendable

* The above positions shall be renewed for further period as per requirement and satisfactory services.

